## **Guidelines for seminars at CEBI**

- Allow presenters sufficient time at the beginning to frame their talk without interruption. Do not interrupt with questions for the first 5-10 minutes.
- Raise your hand before asking a question. (For online seminars please take into consideration whether you interrupt at an appropriate time.)
- Give space. There is limited time at a seminar. Please try to assess whether the presenter is likely to address your question before you ask it. Also, please listen to the question's other have asked so as to not repeat.
- Do not insist when the presenter does not provide a precise answer to your question
- Avoid conversations with other attendees
- Strive for fair treatment. Be sure to treat the presenter with respect and adjust your level of comments to the professional level of the presenter.
- Be constructive: Think about how you would improve the project had you been a project collaborator.